

Workshop Title (Acronym)

Organizer's Name
Affiliation

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1. Workshop Overview

Please describe your workshop's motivation, focus, intended impact, and format. In particular, we'd like to hear about:

- the motivation and objectives of the workshop;
- the topics and research communities it aims to bring together;
- the intended audience and how the workshop complements the main conference; and
- the workshop format and planned activities, such as invited talks, panel discussions, paper presentations, interactive sessions, tutorials, or community-building activities.

2. Submissions and Participation

Please describe your expected participation, including:

- the expected number of attendees, with a brief note on how you arrived at it.

If your workshop plans to accept paper submissions, please also describe:

- the expected number of submissions, with a brief note on how you arrived at it;
- planned submission categories and page limits;
- tentative plans for the review process; and
- publication model (archival or non-archival proceedings)

Please also include a draft Call for Papers in the appendix.

3. Organizing Committee

We'd like to get to know the organizing team. For each organizer, please include:

- name, affiliation, and role in the workshop;
- a short biography highlighting relevant research expertise; and
- previous experience organizing workshops, conferences, or other community activities, if any.

4. Tentative Schedule

We'd like to understand how you plan the workshop. Please include:

- plans for invited speakers and panelists, if applicable (indicating whether they have been confirmed or are tentative); and
- a tentative workshop schedule (see the example below).

9:00	Opening Remarks (9:00–9:15)
	Keynote 9:15–10:15
10:00	Break (10:15–10:30)
11:00	Technical Session 10:30–12:00
12:00	Panel / Hands-on Session / Invited Talks 12:00–12:45
13:00	Closing Remarks (12:45–13:00)

5. Workshop History (if applicable)

If the workshop has been held before, please share:

- the venues and dates of recent editions;
- submission, acceptance, and attendance statistics; and
- the website for the most recent edition.

Appendix: Call for Papers (if applicable)

If your workshop plans to accept paper submissions, please include a draft Call for Papers (CFP) close to the version you intend to release publicly. The appendix does not count toward the three-page limit.

- a short workshop overview and topics of interest;
- submission categories, page limits, and review model;
- important dates, planned around the following deadlines:
 - workshop paper submissions: no later than **Dec 18, 2026**;
 - acceptance notifications: no later than **Jan 31, 2027**; and
 - camera-ready papers for inclusion in the conference proceedings: no later than **Mar 31, 2027**;
- organizer and contact information; and
- include or reference the main conference's AI Guidelines, Open Science and Proactive Prevention of Harm policies.

We recommend publishing the CFP and launching the workshop website shortly after the workshop proposal decision notification.